



COVID-19 Fact Sheet – Safety Requirements

Hanford Tank Waste Treatment and Immobilization Plant (WTP) Project

Know How it Spreads

- **The best way to prevent illness is to avoid being exposed to this virus.**
- The virus is thought to spread mainly from person-to-person:
 - ◆ Between people who are in close contact with one another (within about 6 feet)
 - ◆ Through respiratory droplets produced when an infected person coughs, sneezes, or talks
 - ◆ Through droplets inhaled by people who are nearby
- Keeping distance from others is especially important for people who are at higher risk of getting very sick.

Temperature and Health Checks – DON'T COME TO WORK IF YOU ARE SICK

- **The following self-monitoring evaluation against the COVID-19 symptoms should be accomplished by each person before reporting to work and throughout the workday.**
 - *Do you have any of the following (that you cannot attribute to another condition):*
 - ◆ A temperature of 100.4°F or greater
 - ◆ A cough, sore throat, or shortness of breath
 - ◆ Muscle aches, chills, or fatigue
 - ◆ New loss of taste or smell
 - **If you are experiencing any of these symptoms, do not report to work. Notify your supervisor and personal medical provider.**
 - WTP will provide worksite temperature monitoring.
 - **If you experience any of these symptoms during the workday, notify your supervisor, go home, and notify your personal medical provider.**
 - Supervision/management will also use the self-monitoring evaluation symptoms list to evaluate employees' fitness for duty throughout the day. If symptoms are observed, you will be sent home.
- If you have been sick/symptomatic – stay home and follow the CDC and your doctor's recommended time for recovery.

Clean Your Hands Often – AND Avoid Touching Your Face

- **Avoid touching your eyes, nose, and mouth** with unwashed hands.
- Wash your hands often with soap and water **for at least 20 seconds**, especially after blowing your nose, coughing, or sneezing.
 - ◆ If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
 - ◆ Always cover your mouth and nose with a tissue when you cough or sneeze, or use the inside of your elbow.

Perform Routine Cleaning

- **Minimize using other workers' tools, phones, desks, or equipment.**
- When using shared office equipment (e.g. copy machine, keyboards, conference room telephones), **wipe down** as needed.
- Dedicated cleaning continues for common areas and frequently touched surfaces.
- A protocol for cleaning and disinfecting areas potentially exposed to COVID-19 is in place.

Avoid Close Contact

- Put **distance between yourself and other people**. Remember that some people without symptoms may be able to spread the virus.
- To practice physical distancing, also called "social distancing":
 - ◆ **Stay at least 6 feet from other people**. Plan work to allow safe distances and implement protections when work must proceed within 6 feet of others.
 - ◆ **Do not gather in groups**. In conference/training/break/lunch rooms, ensure you maintain a 6-foot distance away from coworkers.
 - ◆ **Spread out when walking**.
 - ◆ **Follow social distancing while traveling to and from work**.
 - ◆ **Maintain a maximum of one person per vehicle, unless a barrier is installed**.
- When 6-foot separation is not possible during field work, discuss and determine what actions may be taken, in addition to wearing face coverings (cloth mask or face shield), in the STARRT Card, JSR, or Pre-Job meeting, preferred in this order:
 - ◆ Use tarps or weld screens to provide additional segregation and separation between workers.
 - ◆ Use a secondary face covering (use a cloth mask and face shield together).
 - ◆ Identify other practical measures to be used with Supervisor and/or Safety & Health approval.

Face Coverings

- **A face covering (cloth mask or face shield) must be worn at all times EXCEPT:**
 - ◆ When working alone (e.g., in office or cubicle, vehicle, fabrication tent, in remote locations)
 - ◆ During transition work activities (e.g., donning, doffing area)
 - ◆ When eating, drinking, or smoking
 - ◆ If you have underlying health conditions (accommodated through HR)
 - ◆ When other respiratory protection is required
 - ◆ When deviations from these requirements are evaluated and approved by the Safety & Health Manager (see 24590-WTP-LIST-ESH-20-0001, *List of Approved Deviations from the WTP COVID-19 Fact Sheet*).
- The cloth face cover must cover your mouth and nose and be appropriate for the work environment.
- The face shield must be worn in "fully down" position and must be disinfected daily.
- A face covering must be worn during transit from/to your vehicle in the parking lot.
- You may bring your personal cloth face covering from home. The project will provide one cloth face covering to each person who needs one. You are responsible to maintain and clean your face covering.
- You should carry your face covering with you. Face coverings will be needed during take cover events. (Some backups will be available at take cover locations.)
- **You will still need show your entire face when passing through any security checkpoint.**

For additional information, contact Mike Zustra, who has been designated as the COVID-19 Site Supervisor for the Vit Plant jobsite. He can be contacted at 509-827-2294. All work activity supervision, however, have been trained on COVID-19 requirements and their responsibilities to ensure compliance and will monitor the health of employees and enforce the COVID-19 safety requirements contained in 24590-WTP-TB-SA-20-0001 ("Fact Sheet").